

Whatcom County Fire District #5

Point Roberts Fire Department

2030 Benson Road, Suite A
Point Roberts, Washington, 98281

Regular Meeting of the Board of Commissioners

May 9th, 2018

MINUTES

A. CALL TO ORDER

The meeting was called to order at 4:00 p.m. by Chairman Meursing.

In Attendance: Commissioner William Meursing
Commissioner Virginia Lester
Commissioner Pat Harper
Assistant Chief John Shields
Financial Manager Patty Markel
Recording Secretary Linda Hughes

Absent: Chief Christopher Carleton

Guests: Margo Getsinger
Bruno Moras
Margaret Moras
Robin Nault
Deb Shields
Raye Newmen
Sandra Henry
Pat Grubb

B. PUBLIC COMMENT

None

C. BOARD ACTION

C.1 Approval of the Minutes of the Regular Meeting of April 11, 2018

MOTION: Commissioner Lester moved to accept the Minutes of the Regular Meeting of April 11, 2018 as presented. The motion was seconded by Commissioner Meursing. **Motion passed 2 – 0.** Commissioner Harper abstained.

D. FINANCIAL MANAGER'S REPORT

D.1 Financial Report

Financial Manager Markel presented the monthly financial report as submitted.

D.2 Approval of Fire District Vouchers

MOTION: Commissioner Lester moved to accept the Vouchers in the amount of \$35,600.83 for payment. The motion was seconded by Commissioner Harper. **Motion passed 3 – 0**

D.3 Approval of Fire District Payroll

MOTION: Commissioner Lester moved that payroll in the amount of \$18,617.33 be approved for payment. The motion was seconded by Commissioner Meursing. **Motion passed 3 – 0**

Commissioner Meursing inquired about payments to vendors, and Assistant Chief Shields identified the repairs made to the Ambulance and the landscaping services that were provided.

D.4 Budget Update

There remains in the budget 71.56%, as compared with 67.83% budget remaining for the same period last year.

E. CORRESPONDENCE

None.

F. CHIEF'S REPORT

Assistant Chief Shields read aloud and submitted Chief Carleton's Chief Officer Report.

Commissioner Meursing asked Assistant Chief Shields how many calls had been attended to so far this year, and Assistant Chief replied 83.

Commissioner Meursing asked if there was any update on the CARES program. Commissioner Lester responded that it is progressing positively, the program has been sanctioned by Dr. Wayne as the Medical Program Director for Whatcom County.

G. UNFINISHED BUSINESS

None

H. NEW BUSINESS


None

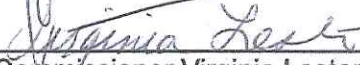
As a few guests had arrived after the Public Comment period at the beginning of the meeting, Chairman Meursing opened the floor to further public comment. There was no new public input. Chairman Meursing then welcomed Deb Shields back to Point Roberts and to the District. Mrs. Shields responded that she was happy to be back and expanded on her role as a Physician's Assistant in ER at St. Joseph's hospital, and indicated that currently there are some treatments she cannot provide as an AEMT, but that she could provide as a PA, and those clarifications are being worked on so that she may be able to act as a PA while on duty for the District.

I. **ADJOURNMENT**

As there was no further business, Commissioner Harper moved to adjourn the meeting. Commissioner Lester seconded the motion. **Motion passed 3 – 0**


The next Regular Meeting of the Board of Commissioners will be Wednesday, June 13th, 2018, at 4:00 p.m.



Commissioner William Meursing

Commissioner Virginia Lester

Dated June 13, 2018

Attest: 

Recording Secretary Linda Hughes

FINANCIAL REPORT
May 9, 2018

**WHATCOM COUNTY
FIRE DISTRICT 5**

May warrants total \$35,600.83. The total for payroll is \$18,617.33, including Chief Carleton’s salary of \$5,000.00 and Assistant Chief Shield’s pay of \$2,958.33. There was one event for the commissioners and the secretary.

The total payout for volunteers (warrants included) is \$12,113.00.

The April financial statements are in your meeting books.

We need a motion to approve the warrants and payroll for May as presented.

Respectfully,

Patty Markel
Finance Manager

2018 Budget Remaining – 4/30/18	
Legislative	88.23 %
Administrative	68.56 %
Suppression	72.30 %
Suppression Training	71.46 %
Maintenance	70.16 %
Vol. FF EMS	69.97 %
EMS Training	65.47 %
Total Budget Remaining:	71.56 %
<i>4/30/17 Budget Comparison:</i>	<i>67.83%</i>

Warrants – Items over \$1,000 ~	
C. Carleton – Trg/Travel Reimb	\$ 1,430.53
DX Diesel – Apparatus Repair	\$ 16,999.07
Shell - Fuel	\$ 1,223.87
Ravenwood Landscaping	\$ 1,573.25
US Bancorp (Credit Card)	\$ 6,251.16
<i>Includes:</i>	

Whatcom County Fire District 5

Chief Officer Report

May 2018

For April 2018

Point Of Information

1. No word on AFG
2. Looking at more grant opportunities PSE/NW Clean Air

Apparatus

E58	No report	E5802	No report
B58	No report	U5802	No report
A58	No report	A5802	No report
C58	No report		

Member Roster

42 Members (23 Canadian / 10 Point Roberts / 9 County)

- 4 Paramedics / 15 EMTs (7 AEMT) / 3 Ambassadors / 35 Firefighters

Volunteer Hours 2347

Volunteer Payroll 12942

Combined Chief Hours (Chief 161 /// Asst. Chief 112) Total Chief Hours = 273

Incidents

Total Calls (18)

EMS Calls (8)

<u>Transports:</u>	Saint Joseph Hospital (5)	Bellingham FD Medic (0)
	Airlift Northwest (1)	North Whatcom Fire Rescue (3)
	No Transport (2)	Ferndale FD Medic (0)

Public Service (0) ----- CARES/MIHC (2) ----- Agency Assist (0)

Fire Classification (5)

(0/4*) Outdoor Burns - permit/illegal* /// (0) Smoke invest. /// (1) False Alarms /// (0) Vehicle Fire
(0) Power Lines Down /// (0) Structure /// (0) Water Problems /// (0) Boat /// (0) Animal Rescue ///
(0) Chimney Fires /// (0) Grass Fire /// (0) Gas Leak /// (0) Down Tree /// (0) Plane Emergency
(0) Hazmat