

Whatcom County Fire District #5
Point Roberts Fire Department

**2030 Benson Road, Suite A
Point Roberts, Washington, 98281**

Regular Meeting of the Board of Commissioners

August 10th, 2011

MINUTES

A. CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Chairman Gellatly.

In Attendance: Chairman David Gellatly
 Commissioner Susan Brownrigg
 Chief Nick Kiniski
 Financial Manager SuzAnne Kinsey
 Recording Secretary Michelle Starrs

Absent: Commissioner William Meursing

Guests: Meg Olson

B. COMMENTS FROM THE PUBLIC

C. BOARD ACTION

C.1 Approval of the Minutes of the Regular Meeting of July 13, 2011

The Minutes of the Regular Meeting of July 13, 2011 were tabled due to the absence of Commissioner Meursing. They will be presented at the September 14, 2011 Regular Meeting.

D. FINANCIAL MANAGER'S REPORT

D.1 Financial Report

Financial Manager Kinsey will e-mail the completed reports for July.

D.2 Approval of Fire District Vouchers

MOTION: Commissioner Brownrigg moved to accept the Vouchers for August, 2011 in the amount of \$18,829.03 be approved for payment. The motion was seconded by Chairman Gellatly. **Motion passed 2 – 0.**

D.3 Approval of Fire District Payroll

MOTION: Commissioner Brownrigg moved to approve the payroll in the amount of \$8,814.00. The motion was seconded by Chairman Gellatly. **Motion passed 2 – 0.**

E. CORRESPONDENCE

E.1 None

F. CHIEF'S REPORT

Chief Kiniski provided an overview of the Chief Officer Report as attached.

G. UNFINISHED BUSINESS

G.1 None

H. NEW BUSINESS

H.1 None

J. ADJOURNMENT

As there was no further business, Chairman Gellatly adjourned the meeting at 7:15 p.m.

The next meeting of the Board of Commissioners is Wednesday, September 14th, 2011.

Chairman David Gellatly

Commissioner Susan Brownrigg

Dated _____

Attest: _____
Recording Secretary Michelle Starrs