

B. PUBLIC COMMENTS

Judy Ross
Rob Dean
Aaron

C. BOARD ACTION

C.1 Approval of Minutes for the Regular Meeting of May 8th, 2013

MOTION: Commissioner Riffle moved to accept the Minutes of the May 8th, 2013 meeting as read. The motion was seconded by Commissioner Meursing. **Motion passed 2 – 0.**

C.2 Approval of the Minutes for the Special Meeting of May 20th, 2013

MOTION: Commissioner Riffle moved to accept the Minutes of the Special Meeting of May 20th, 2013. The motion was seconded by Commissioner Meursing. **Motion passed 2 – 0.**

D. FINANCIAL MANAGER'S REPORT

D.1 Financial Report

Financial Manager Kinsey will e-mail the completed reports for May.

D.2 Approval of Fire District Vouchers

MOTION: Commissioner Riffle moved to accept the Vouchers for June, 2013 in the amount of \$42,573.04 be approved for payment. The motion was seconded by Commissioner Wilmot. **Motion passed 3 – 0.**

D.3 Approval of Fire District Payroll

MOTION: Commissioner Riffle moved that the payroll in the amount of \$10,994.10 be approved for payment. The motion was seconded by Commissioner Wilmot. **Motion passed 3 – 0.**

E. CORRESPONDENCE

E.1

A letter is included in the Chief's Report from the Tersakien's.

F. CHIEF'S REPORT

The Chief Officer Report as attached and scanned.

G. UNFINISHED BUSINESS

G.1 Overpayment Repay Report

Two firefighters have repaid their overpayments at this time. There are six past members who have made no attempt to repay a total of \$3,200.00. This matter will continue to be monitored.

G.2 Septic System Update

Septic Solutions Northwest has given a price of \$9,222.50 for the septic repair. This work should be completed by August and it will address all the issues of back flowing sewage. The problem should then be eliminated.

H. NEW BUSINESS

H.1 Recoat The Parking Lot

Kamps Painting Company has given a price of \$12,613.13 to crackfill, treat any oil spots with petroseal and apply two coats of asphalt sealer to the parking lot. The price does not include moss control or flushing of the parking lot before sealing begins. A site plan is included in the Minutes.

H.2 Radios/Emergency Communications

Three repeaters are needed to give full coverage to the Department on the Point. This will correct the problems of the past. The cost will be \$8,295.69. This will include installation of 3 mobile repeaters into the apparatus and remove the old existing equipment. It also will include drive time and labor to reprogram all portable radios in the fleet.

The money to pay for the septic system, parking lot and radios will come from the Bingo Funds.

I. ADJOURNMENT

As there was no further business, Commissioner Meursing adjourned the meeting at 8:26 p.m.

The next Regular Meeting of the Board of Commissioners will be July 10th, 20

Commissioner William Meursing

Commissioner Stanley Riffle

Commissioner Jeffery Wilmot

Dated _____

Attest: _____
Recording Secretary Michelle Starrs

WHATCOM COUNTY FIRE DISTRICT 5

Before I present the warrants and payroll for approval, I would like to let you know that I met with Anthony Tomes today at the hall and we spent a couple of hours in putting all of the information to facilitate Paychex to do our payroll for June (and beyond!). He was a very nice young man and it went very smoothly. So, that barrier is crossed!

Current month payables total \$42,573.04 which includes a few items to point out: there is a bill from Bellingham Fire Dept for \$1865.34 for 30 BLS Dispatches from 2012, an invoice from Fitness Gear and Training for exercise equipment in the amount of \$4986.78, an invoice from LN Curtis for \$2297.80 for 3x50' Dura Flow DJ hose, US Bancorp for credit card charges in the amount of \$1,894.32 and of that amount, there was no one item over \$241, and invoice from Smith Mechanical for the Heat Pump replacement and electrical contracting in the amount of \$12,330.04 and lastly, an invoice from LN Curtis for \$9,222.21 for the thermal imager and battery charger.

Payroll for May totals \$10994.10. This represents 1 month salary for May for Chief Carleton in the amount of \$3400.00, one months salary for Asst Chief Shields in the amount of \$2250.00. There were 2 events for two commissioners and the secretary. Volunteer payouts for May total \$4921.00 in payroll and there are three payouts in the warrants for volunteers for \$1028 for a total volunteer payout of \$5949.00.

I completed May month end yesterday, revised this morning and emailed the financials to you all.

Also I would like to note that there has been no word from the State Auditors office. I did complete and send in the Annual Report prior to May 31st as required by law.

We require motions to approve: Warrant request covering current month vouchers and current month payroll.

SuzAnne Kinsey, Financial Admn.

Whatcom County Fire District 5
Chief Officer Report
June 2013
For May 2013

Point Of Information

1. EMT Class Update
2. Clinic space
3. Thermal Imager placed on E5802
4. ATV Donation
5. Verizon District cell phones

Apparatus

E58	No report
E5802	No report
B58	No report
U5802	No report
A58	No report
A5802	No report
C58	No report

Member Roster

37 Members (26 Canadian / 5 Point Roberts / 6 County)

- 2 Paramedics
- 10 EMTs (including 2 EMT-A)

Volunteer Hours 2119

Volunteer Payroll 9942

Combined Chief Hours (Chief 175.0 /// Asst. Chief 119.0) Total Chief Hours = 294

Incidents

Total Calls (6)

EMS Calls (3)

<u>Transports:</u>	Saint Joseph Hospital (1)	Whatcom Medic One (1)
	Airlift Northwest (0)	North Whatcom Fire Rescue (0)
	No Transport (1)	

Public assist (0)

Fire Classification (3) Two rubbish fire investigations and one electrical investigation