

Whatcom County Fire District #5
Point Roberts Fire Department

2030 Benson Road, Suite A
Point Roberts, Washington, 98281

Regular Meeting of the Board of Commissioners

March 14th, 2012

MINUTES

A. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairman Gellatly.

In Attendance: Chairman David Gellatly
 Commissioner William Meursing
 Commissioner Stanley Riffle
 Chief Nick Kiniski
 Financial Manager SuzAnne Kinsey
 Recording Secretary Michelle Starrs

Absent: None

Guests: Meg Olson – All Point Bulletin
 Captain John Shields
 Fred DeHaan

B. COMMENTS FROM THE PUBLIC

None

C. BOARD ACTION

C.1 Approval of the Minutes of the Special Meeting of February 22, 2012

MOTION: Commissioner Meursing moved to accept the Minutes of the Special Meeting of February 22, 2012. The motion was seconded by Commissioner Gellatly. **Motion passed 2 – 0.**

C.2 Approval of the Minutes of the Special Meeting of March 1, 2012

MOTION: Commissioner Meursing moved to accept the Minutes of the Special Meeting of March 1, 2012. The motion was seconded by Commissioner Gellatly. **Motion passed 2 – 0.**

D. FINANCIAL MANAGER'S REPORT

D.1 Financial Report

Financial Manager Kinsey will e-mail the completed reports for February.

D.2 Approval of Fire District Vouchers

MOTION: Commissioner Meursing moved to accept the Vouchers for March, 2012 in the amount of \$13,274.87 be approved for payment. The motion was seconded by Commissioner Riffle. **Motion passed 3 – 0.**

D.3 Approval of Fire District Payroll

MOTION: Commissioner Meursing moved to approve the payroll in the amount of \$8,143.00. The motion was seconded by Commissioner Riffle. **Motion passed 3 – 0.**

D.4 Hospital District Rental Agreement

Financial Manager Kinsey will put in a request for the rent payment from the Hospital District for \$12,504.00. If there are any adjustments for an increase they will be dealt with at the next meeting. The Rental Agreement needs to be looked at to verify any changes in the annual agreement.

D.5 Cancellation of Warrant

Commissioner Meursing moved to approve the Cancellation of the Warrant request for Interfaith in the amount of \$126.00. This was a double payment. The motion was seconded by Commissioner Riffle. **Motion passed 3 – 0.**

E. CORRESPONDENCE

E.1 Captain John Shields

A letter from Captain John Shields was submitted to the Board.

E.2 Meg Olson

A letter from Meg Olson was submitted to the Board.

F. CHIEF'S REPORT

Chief Kiniski provided an overview of the Chief Officer Report as attached.

G. UNFINISHED BUSINESS

G.1 Emergency Border Crossing

The matter of Emergency Border Crossing is still an issue with the Canadian Customs. Chief Kiniski will continue to work with the border officials to solve the current problem of crossing during an emergency.

G.2 Equipment Purchase

A Special Meeting has been scheduled for March 20, 2012 at 7:00 p.m. This meeting will be to discuss and make the final decision on the purchase of new equipment.

H. NEW BUSINESS

None

J. ADJOURNMENT

As there was no further business, Chairman Gellatly adjourned the meeting at 8:00 p.m.

The next meeting of the Board of Commissioners will be a Special Meeting on March 20, 2012.

Commissioner David Gellatly

Commissioner William Meursing

Commissioner Stanley Riffle

Dated _____

Attest: _____
Recording Secretary Michelle Starrs