

Whatcom County Fire District #5
Point Roberts Fire Department

**2030 Benson Road, Suite A
Point Roberts, Washington, 98281**

Special Meeting of the Board of Commissioners

April 18th, 2012

MINUTES

A. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Commissioner Meursing.

In Attendance: Commissioner William Meursing
 Commissioner Stanley Riffle
 Chief Nick Kiniski
 Recording Secretary Michelle Starrs

Absent: Commissioner David Gellatly
 Financial Manager SuzAnne Kinsey

Guests: None

B. COMMENTS FROM THE PUBLIC

None

C. BOARD ACTION

C.1 Approval of Minutes for the Regular Meeting of March 14th, 2012

MOTION: Commissioner Riffle moved to accept the Minutes of the March 14th, 2012 meeting as read. The motion was seconded by Commissioner Meursing.
Motion passed 2 – 0.

C.2 Approval of the Minutes from the Special Meeting of March 20th, 2012

MOTION: Commissioner Riffle moved to accept the Minutes of the Special Meeting of March 20th, 2012 as read. The motion was seconded by Commissioner Meursing. **Motion passed 2 – 0.**

D. FINANCIAL MANAGER'S REPORT

D.1 Financial Report

Financial Manager Kinsey will e-mail the completed reports for March.

D.2 Approval of Fire District Vouchers

MOTION: Commissioner Riffle moved to accept the Vouchers for April 2012 in the amount of \$55,967.87 be approved for payment. The motion was seconded by Commissioner Meursing. **Motion passed 2 – 0.**

D.3 Approval of Fire District Payroll

MOTION: Commissioner Riffle moved that the payroll in the amount of \$10,024.00 be approved for payment. The motion was seconded by Commissioner Meursing. **Motion passed 2 – 0.**

E. CORRESPONDENCE

E.1 E-Mail from Deb Shields

An e-mail from Deb Shields on behalf of Captain John Shields has been tabled to the next Regular Meeting of May 9, 2012.

F. CHIEF'S REPORT

Chief Kiniski provided an overview of the Chief Officer Report as attached.

G. UNFINISHED BUSINESS

G.1 Equipment Purchase

The equipment purchase is currently on going.

H. NEW BUSINESS

H.1 Special Meeting

There will be a Special Meeting scheduled for the week of April 23rd, 2012 to discuss personnel matters.

J. ADJOURNMENT

As there was no further business, Commissioner Meursing adjourned the meeting at 7:28 p.m.

The next Regular Meeting of the Board of Commissioners will be May 9th, 2012.

Chairman William Meursing

Commissioner Stanley Riffle

Dated _____

Attest: _____
Recording Secretary Michelle Starrs