

Whatcom County Fire District #5
Point Roberts Fire Department

2030 Benson Road, Suite A
Point Roberts, Washington 98281

Regular Meeting of the Board of Commissioners

May 9th, 2012

MINUTES

A. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Commissioner Gellatly.

In Attendance: Commissioner David Gellatly
Commissioner William Meursing
Commissioner Stanley Riffle
Chief Nick Kiniski
Financial Manager SuzAnne Kinsey
Recording Secretary Michelle Starrs

Absent: None

Guests: Meg Olson – All Point Bulletin
Tony Kelley – Kelley Insurance Agency

B. COMMENTS FROM THE PUBLIC

None

C. BOARD ACTION

C.1 Approval of the Minutes for the Special Meeting of April 18th, 2012

MOTION: Commissioner Riffle moved to accept the Minutes of the Special Meeting of April 18th, 2012. The motion was seconded by Commissioner Meursing. **Motion passed 2 – 1.**

C.2 Approval of the Minutes for the Special Meeting of April 25th, 2012

MOTION: Commissioner Riffle moved to accept the Minutes of the Special Meeting of April 25th, 2012. The motion was seconded by Commissioner Meursing. **Motion passed 3 – 0.**

C.3 Approval of the Minutes for the Special Meeting of May 2nd, 2012

MOTION: Commissioner Riffle moved to accept the Minutes of the Special meeting of May 2nd, 2012. The motion was seconded by Commissioner Meursing. **Motion passed 3 – 0.**

D. FINANCIAL MANAGER'S REPORT

D.1 Financial Report

Financial Manager Kinsey will e-mail the completed reports for April.

D.2 Approval of Fire District Vouchers

MOTION: Commissioner Meursing moved to accept the Vouchers for May 2012 in the amount of \$17,513.19 be approved for payment. The motion was seconded by Commissioner Riffle. **Motion passed 3 – 0.**

D.3 Approval of Fire District Payroll

MOTION: Commissioner Meursing moved that the payroll in the amount of \$8,204.75 be approved for payment. The motion was seconded by Commissioner Riffle. **Motion passed 3 – 0.**

E. CORRESPONDENCE

None

F. CHIEF'S REPORT

Chief Kiniski provided an overview of the Chief Officer Report as attached.

G. UNFINISHED BUSINESS

None

H. NEW BUSINESS

Tony Kelley from Kelley Insurance Agency presented a Compensation Disclosure Form and the Interlocal Agreement of Cities Insurance Association of Washington. These forms were signed by Commissioner Gellatly.

I. ADJOURNMENT

As there was no further business, Commissioner Gellatly adjourned the meeting at 7:52 p.m.

The next Regular Meeting of the Board of Commissioners will be June 13th, 2012.

There will be a work session scheduled for Monday, May 21st, 2012 at 7:00 p.m.

Commissioner David Gellatly

Commissioner William Meursing

Commissioner Stanley Riffle

Attest: Michelle Starrs – Recording Secretary

Date:

