

Whatcom County Fire District #5
Point Roberts Fire Department

2030 Benson Road, Suite A
Point Roberts, Washington, 98281

Regular Meeting of the Board of Commissioners

June 8th, 2011

MINUTES

A. CALL TO ORDER

The meeting was called to order at 7:02 p.m. by Chairman Gellatly.

In Attendance: Chairman David Gellatly
Commissioner Susan Brownrigg
Commissioner William Meursing
Chief Christopher Carleton
Financial Manager SuzAnne Kinsey
Recording Secretary Michelle Starrs

Absent: None

Guests: Meg Olson
Captain John Shields

B. COMMENTS FROM THE PUBLIC

C. BOARD ACTION

C.1 Approval of the Minutes of the Special Meeting of May 10, 2011

MOTION: Commissioner Brownrigg moved to accept the Minutes of the Special Meeting of May 10, 2011. The motion was seconded by Commissioner Meursing. **Motion passed 3 – 0.**

D. FINANCIAL MANAGER'S REPORT

D.1 Financial Report

Financial Manager Kinsey will e-mail the completed reports for May.

D.2 Approval of Fire District Vouchers

MOTION: Commissioner Brownrigg moved to accept the Vouchers for June, 2011 in the amount of \$19,880.10 be approved for payment. The motion was seconded by Commissioner Meursing. **Motion passed 3 – 0.**

D.3 Approval of Fire District Payroll

MOTION: Commissioner Brownrigg moved to approve the payroll in the amount of \$11,272.07. The motion was seconded by Commissioner Meursing. **Motion passed 3 – 0.**

E. CORRESPONDENCE

E.1 None

F. CHIEF'S REPORT

Chief Carleton provided an overview of the Chief Officer Report as attached.

G. UNFINISHED BUSINESS

G.1 None

H. NEW BUSINESS

H.1 Resolution 2011-06 – Cancellation of Warrants Over One Year

MOTION: Commissioner Brownrigg moved to accept Resolution 2011-06. This is a Resolution which states the Revised Code of Washington, Section 36.22.100 gives County legislative authority to cancel County warrants not presented within one year of the date on their issue. The motion was seconded by Commissioner Meursing. **Motion passed 3 – 0.**

J. ADJOURNMENT

As there was no further business, Chairman Gellatly adjourned the meeting at 7:37 p.m.

Chairman Gellatly

Commissioner Brownrigg

Commissioner Meursing

Dated _____

Attest: _____
Recording Secretary Michelle Starrs