

Whatcom County Fire District #5
Point Roberts Fire Department

2030 Benson Road, Suite A
Point Roberts, Washington, 98281

Special Meeting of the Board of Commissioners

November 12th, 2012

MINUTES

A. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Commissioner Meursing.

In Attendance: Commissioner William Meursing
 Commissioner Stanley Riffle
 Commissioner Jeffrey Wilmot
 Assistant Chief John Shields
 Financial Manager SuzAnne Kinsey
 Recording Secretary Michelle Starrs

Absent: Chief Christopher Carleton

Guests: Meg Olson – All Point Bulletin
 Jollena Taylor
 Paul Gott
 Pat Birchall
 Arthur Reber
 Rhianon Allen
 Debra Shields
 Monica Zeilenger
 Judy Ross
 Rob Dean
 Ginni Messervy

B. BOARD ACTION

MOTION: Commissioner Wilmot moved to approve the Minutes from the Special Meeting of October 22nd, 2012. The motion was seconded by Commissioner Riffle. **Motion passed 3 - 0.**

C. FINANCIAL MANAGER'S REPORT

C.1 Financial Report

Financial Manager Kinsey will e-mail the completed reports for November

C.2 Approval of Fire District Vouchers

MOTION: Commissioner Wilmot moved to accept the Vouchers for November, 2012 in the amount of \$39,823.81 be approved for payment. The motion was seconded by Commissioner Riffle. **Motion passed 3 – 0.**

C.3 Approval of Fire District Payroll

MOTION: Commissioner Wilmot moved to accept the payroll in the amount of \$22,633.00 be approved for payment. The motion was seconded by Commissioner Riffle. **Motion passed 3 – 0.**

D. CORRESPONDENCE

None

E. CHIEF'S REPORT

The Chief Officer Report is attached as scanned.

F. UNFINISHED BUSINESS

F.1 Budget 2013

The Board of Commissioners discussed the Budget 2013 with a levy increase and without a levy increase. It was a unanimous decision that an increase would not be taken for the Budget 2013.

G. NEW BUSINESS

G.1 Resolution 2012-07 – Ordering The Cancellation Of Warrants More Than A Year Old

MOTION: Commissioner Riffle moved to accept Resolution 2012-07. This is a Resolution ordering the cancellation of warrants more than a year old. The motion was seconded by Commissioner Wilmot. **Motion passed 3 – 0.**

G.2 Budget 2013

MOTION: Commissioner Riffle moved to accept the Budget 2013 without a levy increase. The motion was seconded by Commissioner Wilmot. **Motion passed 3 – 0.**

G.3 Public Revenue Hearing

Public comment was taken regarding the Budget for 2013. Those with input were: Paul Gott
Jollena Taylor
Monica Zeilenger
Judy Ross

G.4 Resolution 2012-05 – Budget

This Resolution was not required since the Budget was passed without a levy increase.

G.5 Resolution 2012-06 – Levy Increase

This Resolution was not required since the Budget was passed without a levy increase.

H. ADJOURNMENT

As there was no further business, Commissioner Meursing adjourned the meeting at 7:42 p.m.

The next Regular Meeting of the Board of Commissioners will be December 12th, 2012.

Commissioner William Meursing

Commissioner Stanley Riffle

Commissioner Jeffrey Wilmot

Dated _____

Attest: _____
Recording Secretary Michelle Starrs

Whatcom County Fire District 5

Chief Officer Report

October 2012

General

1. First group of CPR participants were trained. Next class is November 20th.
2. Interviews will be conducted for residents interested in becoming EMTs before the end of the year. The online EMT course is moving ahead at the State level and the projected start date is the first of the year. More information to come.
3. Halloween Haunted House was a great success.

Apparatus

| | |
|-------|-------------------|
| E58 | Nothing to report |
| E5802 | Nothing to report |
| B58 | Nothing to report |
| U5802 | Nothing to report |
| A58 | Nothing to report |
| A5802 | Nothing to report |
| C58 | Nothing to report |

Member Roster

| | | | |
|-------|---|--------------|----|
| EMT-I | 2 | Member Total | 24 |
| EMT-B | 5 | US | 6 |
| EMT-P | 1 | CA | 18 |

Additional: County 1/Paramedic 6/EMTs

B-58 paid Staffing NA

Volunteer Hours 1760.5

Volunteer Payroll \$ 9824.00

Combined Chief Hours 264.5 (Chief 154 / Asst. Chief 110.5)

Incidents

Total Calls (9)

EMS Calls (4) Transports: SJH (0) WMO (2) ALNW (0) NT (1) NWFR (1)

Public assist (1) Police Matter

Fire Classification (3) 2-Smoke Investigations 1- Building Fire