

Whatcom County Fire District #5
Point Roberts Fire Department

**2030 Benson Road, Suite A
Point Roberts, Washington, 98281**

Special Meeting of the Board of Commissioners

September 5, 2012

MINUTES

A. CALL TO ORDER

The meeting was called to order at 4:00 p.m. by Commissioner Meursing.

In Attendance: Commissioner William Meursing
 Commissioner Stanley Riffle
 Chief Christopher Carleton
 Recording Secretary Michelle Starrs

Absent: Financial Manager SuzAnne Kinsey

Guests: Pat Grubb – All Point Bulletin
 Captain John Shields
 Ginni Messervy
 John Fisher
 Davea Fisher
 Jolena Riffle
 Judy Ross
 Pat Birchall
 Joyce Kiniski
 Debra Shields
 Jeff Wilmot

For The Record: Jeff Wilmot requests that in future, should a new Chief be required, the Board should put together a search committee to recruit and interview all applicants.

B.1 Approval of the Minutes of the Special Meeting of August 29th, 2012

MOTION: Commissioner Riffle moved to approve the Minutes of the Special Meeting of August 29th, 2012. Commissioner Meursing moved to second the motion. **Motion passed 2 – 0.**

C. REVIEW OF CHIEF'S CONTRACT

C.1 Contract for Chief Christopher Carleton

MOTION: Commissioner Riffle moved to accept the contract between Chief Christopher Carleton and Whatcom County Fire District No. 5 in the form presented to the Board. He authorizes the Chair to sign on behalf of the Board. The motion was seconded by Commissioner Meursing. **Motion passed 2 – 0.**

D. ADJOURNMENT

As there was no further business, Commissioner Meursing adjourned the meeting at 4:47p.m.

The next Regular Meeting of the Board of Commissioners will be September 12, 2012 at 7:00 p.m.

Commissioner Meursing

Commissioner Stanley Riffle

Dated _____

Attest: _____
Recording Secretary Michelle Starrs