

Whatcom County Fire District #5
Point Roberts Fire Department

**2030 Benson Road, Suite A
Point Roberts, Washington, 98281**

Special Meeting of the Board of Commissioners

June 11th, 2012

MINUTES

A. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Commissioner Meursing.

In Attendance: Commissioner David Gellatly
 Commissioner William Meursing
 Commissioner Stanley Riffle
 Chief Nick Kiniski
 Recording Secretary Michelle Starrs

Absent: Financial Manager SuzAnne Kinsey

Guests: Retired Chief Bill Skinner
 Captain Joe Gary
 Meg Olson – All Point Bulletin

B. WORK SESSION – NO ACTION WILL BE TAKEN AT THIS MEETING

The Board of Commissioners met to discuss the following Agenda:

- SOP's regarding Department Structure
 - Duties of the Fire Chief
 - Duties of the Assistant Chief
 - Duties of the Captains, EMT's and Fire Fighters
- Fire Fighter Responsibility
- Weekend Sleeper Program
- Financial Breakdown of Weekend Sleeper Program

C. ADJOURNMENT

As there was no further business, Commissioner Meursing adjourned the meeting at 7:58 p.m.

The next Regular Meeting of the Board of Commissioners will be June 13th, 2012

Chairman Gellatly

Commissioner Meursing

Commissioner Stanley Riffle

Dated _____

Attest: _____
Recording Secretary Michelle Starrs