

Whatcom County Fire District #5
Point Roberts Fire Department

2030 Benson Road, Suite A
Point Roberts, Washington, 98281

Regular Meeting of the Board of Commissioners
June 12th, 2024

MINUTES

In Attendance: Commissioner Virginia Lester
Commissioner Norm Katz
Commissioner Pat Harper
Chief Christopher Carleton
District Secretary Linda Hughes

Absent: Financial Manager Markel

Guests: Assistant Chief Shields
All Point Bulletin, P. Grubb
Yeagers

A. CALL TO ORDER

The meeting was called to order at 4:02 by Commissioner Lester.

B. PUBLIC COMMENT

None at this time.

C. BOARD ACTION

C.1 Approval of Minutes

MOTION: Commissioner Katz moved to approve the Minutes of the Regular Meeting of May 8th, 2024 as presented. The motion was seconded by Commissioner Harper.
Motion passed 3 – 0

D. FINANCIAL MANAGER'S REPORT

D.1 Financial Report

Financial Manager Merkel presented the financial report as submitted.

D.2 Approval of the Fire District Vouchers

MOTION: Commissioner Harper moved to approve the Vouchers in the amount of \$78,247.73 for payment. The motion was seconded by Commissioner Katz. **Motion passed 3 – 0**

D.3 Approval of Fire District Payroll

MOTION: Commissioner Harper moved that payroll in the amount of \$20,987.95 be approved for payment. The motion was seconded by Commissioner Katz. **Motion passed 3 – 0**

D.4 Budget Update

Financial Manager Merkel's financial report indicates that 62.95% of the budget remained at the end of May compared with the May 2023 amount remaining of 65.58%.

E. CORRESPONDENCE

Chief reported having received one thank you note this past month.

F. CHIEF'S REPORT

Chief Carleton submitted and reviewed his report for the month of May, 2024.

Chief reported that our District was part of a grant awarded to several other fire districts, which he had co-applied for to cover the cost of certain supplies, i.e. 5-gas monitors and foam. He noted that our district already has 4-gas monitors which are efficient for our needs and so he would rather spend the allotted grant money on more foam.

Chief continued that the new HVAC system installation was complete.

Chief gave an overview of the National Fire Academy course that was held on June 29th and 30th. CERT members were invited, as were the Commissioners and other local organizations.

Chief reported that the Fire Marshall had advised that a burn ban will be implemented on July 1st and he feels that this will become the new annual standard, rather than waiting to assess the danger levels. Recreational fires will still be allowed at this time.

Total calls for the month were 40.

G. UNFINISHED BUSINESS

None.

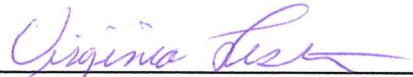
H. NEW BUSINESS

None.

I. ADJOURNMENT

As there was no further business, Commissioner Lester moved to adjourn the meeting at 4:47 pm. Commissioner Katz seconded the motion. **Motion passed 2 – 0.**

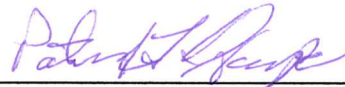
The next Regular Meeting of the Board of Commissioners will be July 10th, 2024, at 4:00 pm.



Commissioner Virginia Lester



Commissioner Norm Katz



Commissioner Pat Harper

Dated _____

July 10/24

Attest: _____


Recording Secretary Linda Hughes